

# FIR Private Data Protection Privacy Policy

The purpose of FIR is to “to cultivate and to develop the sport of Racketlon and to observe its interests throughout the world“ (FIR statutes 1.3). To achieve this, FIR spends the greatest amount of effort in organising international Racketlon tournaments and maintaining a player database to enable a monthly World Ranking and an annual FIR World Tour Race. This requires the collection, use and maintenance of player personal data.

This private data protection privacy policy seeks to be clear and open about how we collect, use, and share this personal information, in line with the EU General Data Protection Regulation (GDPR), coming into force on 25<sup>th</sup> May 2018:

- What personal information we collect
- How we intend to use any information that we collect
- How we share information we collect
- How we store and keep secure any information we collect
- How you can access and control your information

If you do not agree with this policy, we politely recommend that you request us to delete your personal data (as far as this is possible for us) and refrain from participating in any future FIR events.

## What information we collect and how we use it

FIR collects personal information about Racketlon players when they either correspond with FIR Government<sup>1</sup> or participate at FIR Racketlon events. These personal data are stored

- Name
- Personal information (gender, data of birth, nationality)
- Racketlon event activities, such as tournament match results
- Contact information (email address, telephone, residential address)
- Photos

We collect and store this personal information and Racketlon event activities to be able to administer player participation in FIR international Racketlon events, and to maintain the FIR World Ranking and FIR World Tour Race.

FIR collects and stores your contact information, so that we can communicate with you. This can be in case of any queries we may have about your Racketlon-related activities, such as

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<sup>1</sup> President, Council members, Auditors, Board of Arbitration or General Secretary

tournament participation, licence fees, ranking etc. In addition, FIR can send you news and information about Racketlon events, such as via a FIR newsletter or email campaign.

FIR collects and stores player photos for the World Ranking Top-10 players and for Racketlon-marketing purposes, such as displaying them on the FIR web-site or on our social media channels.

Where required by law, or where we believe it is necessary to protect our legal rights, interests and the interests of others, we may use information about you in connection with legal claims, compliance, regulatory, and audit functions.

We collect and process information about you only where we have a legal base for doing so under applicable EU laws. This means we collect and use your information only where:

- You have supplied us with the information and given us consent to use it
- We need to collect and process your data for operational purposes, such as tournament match results
- We need to process your data to comply with a legal obligation

## **How we share information we collect**

Outside of the FIR Government, FIR shares personal player information with third parties for certain functions:

- Tournament Organisers and FIR Delegates, to enable tournaments to be staged
- Tournament Software, who maintain the player DB, the tournament events, the FIR World Ranking and the FIR World Tour Race

In exceptional circumstances, we may share information about you with a third party if we believe that sharing is reasonably necessary to (a) comply with any applicable law, regulation, legal process or governmental request, including to meet national security requirements, (b) enforce our agreements, policies and terms of service, (c) protect the security or integrity of our products and services, (d) protect us or the public from harm or illegal activities, or (e) respond to an emergency which we believe in good faith requires us to disclose information to assist in preventing the death or serious bodily injury of any person.

## **How we store and secure information that we collect**

Player personal data is stored at multiple locations:

- fir.tournamentssoftware.com website, stored in the Netherlands and secured by standard technical measures, such as firewalls
- Tournament Planner program files needed to run the tournaments, stored on Tournament Directors' and FIR Delegates' PC's
- FIR web-site, currently located on an external server in Sweden
- DropBox for exchanging information within the FIR Government
- Google Drive for exchanging information within the FIR Government
- FIR email addresses, stored within Google
- MailChimp for the distribution of online newsletters

We keep all your information until you ask us to delete it, to enable us to maintain tournament statistics, historical records, the FIR World Ranking and the FIR World Tour Race, or to contact you in case of any query.

On request, we will delete your personal data as far as this is possible. FIR cannot delete data relating to tournament participation, as this cannot be done without affecting other players (e.g. tournament match results are required for the World Ranking). If data cannot be deleted for other reasons (for example, because the information has been stored in backup archives), then we will securely store your information until deletion is possible.

We will retain some of your information as necessary to comply with our legal obligations, to resolve disputes, to enforce our agreements and to support business operations (e.g. awarding of any prize money).

## **How to access and control your information**

You have the right regarding the accuracy and use of your personal data.

- You can request a copy of your information
- You can object to our use of your information
- You can request the deletion or correction of your information
- You have the right to withdraw any previous consent to use your information

Players can view, add, remove or correct personal information held within Tournament Software themselves directly without FIR intervention.

All other additions, deletions or modifications, such as deletion of telephone numbers or removal from mailing lists, must be requested to FIR.

Your request and choices may be limited in certain cases, e.g. if fulfilling your request would impact, or reveal information about, another person (e.g. match results), or if you ask us to

delete information which we are permitted or required by law to keep (e.g. the award of prize money).

If you have agreed to our use of information about you for a specific purpose, you have the right to change your mind at any time, but this will not affect any processing that has already taken place.

## **Other important privacy information**

We may change this privacy policy from time to time. We will post any privacy policy changes on racketlon.net and, if the changes are significant, we will send you an email notification.

If you do not agree with this policy, we politely recommend that you request us to delete your personal data (as far as this is possible) and refrain from participating in any FIR events.

### Contact Us

If you have questions or concerns about how your information is handled, please inquire with us.

FIR – Federation of International Racketlon, 8001 Zurich, Switzerland

Email: [info@racketlon.net](mailto:info@racketlon.net)